

OPEN POSITION POSTING

Schlumberger Oilfield Services, 2525 Gambell Street, Suite 400, Anchorage, AK 99503

Opening date:	9/24/09	Closing date:	Until Filled	Originating date:	9/24/09
Department/section name:	Data Consulting Services / Anchorage, AK				
Job title:	Junior Data Delivery Services Technician		Grade:	G94	
Date required:	ASAP				
	Addition	X	Full time	Replacement	Temporary
Labor type:	Non Exempt		Shift:	Monday through Friday, 8am to 5pm	

Qualifications

Education/Experience	Entry Level. Minimum Associates Degree in a Technical Related Field Comfortable with a Command Line Interface and Software Skills Preferred
Purpose:	Receive digital and graphic data from well sites, perform quality control, and process the data, send out to clients and internal users on an immediate basis whether in hardcopy graphics, floppies, CDs, or electronically via email, fax or ATM or Internet. Finalized products are also produced and sent in an expedient but not immediate basis. Interface directly with field personnel, clients, and sales engineers while supplying service in a professional and confidential manner.
Principal duties and responsibilities:	<ul style="list-style-type: none"> • Maintain data security and adhere to SOP for data delivery • The immediate delivery of data products (hardcopy or digital) (lognet) • Interface professionally and courteously with clients, field and sales personnel • Organize and maintain job and data flow using job sheets and bins • Prioritize tasks while dealing with many assorted client/sales tasks • Produce, ship, and provide costing for quality data products <ul style="list-style-type: none"> a. EUB certified and client customized floppies on every well – (LAS) b. CDs of binary data on selected wells – (DLIS/LIS/TIF/PDS) • Monitor satellite transmissions with the TransACT interface • Deliver data using the TransACT interface via fax, email and InterACT WebWitness • Produce hardcopy prints (finals) using various SLB B&W and color printers • Successfully complete required safety training (including but not limited to drugs and alcohol, electrical, emergency response, fire, first aid, health and hygiene, PPE, SIPP, risk reporting, IT security, hazardous materials, driving). <p>Employees may be assigned other duties in addition to or in lieu of those described above, and any duties are subject to change at any time according to the needs of the location or Company.</p>